



KILLRUDDERY

JOB DESCRIPTION:	Garden Centre (Nursery) Assistant
POST:	Part-time, year round
REPORTING TO:	Farm Shop Manager

ROLE

The Garden Centre (Nursery) Assistant role consists of care and maintenance of nursery plants and equipment, house plants and general upkeep of our Nursery area and Horse Yard area. You will be required to assist with customer queries and sales. To have specific knowledge of the key historical points of Killruddery estate, the orientation of the estate, current and upcoming events and the company ethos. Have knowledge of the layout and history of Killruddery so that you can answer questions comprehensively

ROLE RESPONSIBILITIES

- Daily care of Nursery Plants, House Plants and outdoor decorative plants which are displayed in our Farm Shop, Nursery, Horse Yard and Grain Store Cafe.
- Responsible for Nursery sales - Advise and interact with customers, cash handling and end of day lodgement.
- To re-stock and adjust merchandise as necessary and as agreed with Nursery Attendant.
- To communicate with Nursery Attendant any customer requests and be aware of gardening trends.

INTERCHANGEABLE ROLES

There are occasional duties that may be assigned in our Farm Shop, willingness to be adaptable and work as part of a team is essential.

OTHER RESPONSIBILITIES

In conjunction with your Line Manager to continuously develop the role to ensure that all tasks are being undertaken in an effective and appropriate manner which meets the aims and objectives of the company.

To participate in internal/external meetings as required, and attend training events as necessary.

To participate in regular work reviews and an annual appraisal, and help in identifying your own job-related development and training needs.

To at all times undertake your role in a professional manner maintaining a high quality standard of work, and to always work in accordance with the vision and ethos of the company.

QUALIFICATIONS/EXPERIENCE

Essential	Desirable
Completed secondary level education FETAC level 5 in horticulture	
1/2 years in a similar customer interfacing role in hospitality/retail	

Competencies (Behaviour & Attributes):

Be friendly and engaging, be helpful and polite, comfortable working with the public, be physically fit and enjoy working outside in all types of weather, be able to multi task and problem solve, be adaptable and flexible.

To be calm under pressure have good I.T skills and have a proven willingness and ability to learn.